

Seychelles Importation Guide



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Chapter 1: Introduction

1.1 The Purpose of the Handbook

The purpose of this handbook is to provide those wishing to import goods with basic information that will assist them in effectively understanding the process. Currently, information on international trade are scattered in several documents and institutions, this causes the process of obtaining the information to become very time consuming.

This handbook aims to provide easier access to the relevant trade information, and has been assembled so that it is accessible in a convenient and efficient form. This handbook has been prepared to help facilitate international trade and hopefully enable more Seychelles based companies to effectively participate in this sector of the economy. Therefore, made simple and practical, showing step-by-step procedures on how to carry out the different transactions required to import.

1.2 How to use the Handbook

The handbook should be used as a guide only. It is recommended that for detailed information and clarity, users get in touch with the relevant authority or organization involved in functions, processes or transactions of interest.

It should be noted that the information contained in this handbook relates to the period of writing. Functions, systems, processes and procedures are dynamic and prone to change from time to time to align with new policies, strategies, and practices. While the handbook will be revised periodically, the information contained may change before updates take place and it will be necessary to confirm information with the relevant authority or organization.

Annex 1 provides a list of key organisations that can provide practical information pertinent to international trade.

Chapter 2: Trade Agreements

All importers wishing to import under the preferences provided in any of the Preferential Trade Agreements which Seychelles is party to would need to indicate as to which agreement the preference is being requested and accompany their imports with the relevant Certificate of Origin, supplier's declaration or invoice declaration as required under each individual Agreement.

2.1 Southern African Development Community (SADC)

Seychelles first became a member of the SADC in September 1997, and although it withdrew in 2004, it formally rejoined the bloc in 2008. In May 2015, Seychelles acceded to the SADC Free Trade Area (FTA) and would liberalise customs duty on 97.5% of tariff lines to SADC FTA members after a period of 12 years. The 2.5% remaining exclusion list comprises mainly revenue-sensitive products such as motor vehicles and alcoholic beverages, and other industry-sensitive products such as certain fish species, mineral waters, tea and tobacco products.

Useful link: <https://www.sadc.int/about-sadc/integration-milestones/free-trade-area/>

2.2 Common Market for Eastern and Southern Africa (COMESA)

Seychelles became a member of COMESA in June 1993 when it was still the Preferential Trade Area (PTA) for Eastern and Southern Africa. In November 2007, The Council of Ministers agreed to allow Seychelles to join the FTA, and the subsequent COMESA FTA regulations were published in Seychelles on 25 May 2009 with effect from 11 May 2009. Seychelles joined COMESA with a list of sensitive products which comprises of alcohol and tobacco, agricultural products and bottled waters. Customs duties applicable on sensitive products have reduced over the years but the duties remain applicable on some products for socioeconomic reasons.

Useful link: <https://www.comesa.int/>

2.3 Indian Ocean Commission (IOC)

The Indian Ocean Commission is an intergovernmental organization that joins Comoros, Madagascar, Mauritius, Reunion and Seychelles together to encourage cooperation. It was started in 1984 under the General Victoria Agreement.

The original aim of IOC was to encourage trade and tourism. Seychelles currently gives preferential rates to imports of all goods originating from member states of the IOC in the form of a 5% reduction on the customs duties, except for:

- a) Goods which MFN rate of duty is 5% or lower
- b) Goods classified in Chapter 22 (Beverages, Spirits and Vinegar)
- c) Goods classified in Chapter 24 (Tobacco and manufactured tobacco products)
- d) Goods classified in Heading 27.10 (Petroleum oils)
- e) Goods classified in Heading 27.11 (Petroleum gases)

Useful link: <https://www.commissionoceanindien.org/>

2.4 EU ESA iEPA

Seychelles signed the Interim Economic Partnership Agreement (iEPA) with the EU in 2009, along with three other Eastern and Southern African (ESA) countries: Mauritius, Madagascar and Zimbabwe. The agreement was provisionally applied by the signatory states in May 2012. The Union of Comoros joined the agreement in February 2019.

It should be noted that the interim agreement focuses on market access for trade in goods, and is periodically reviewed and upgraded subject to the agreement of both parties. However, negotiations between the EU and ESA states are currently ongoing with the aim of widening and deepening the scope of the iEPA.

Furthermore, the iEPA entails that Seychelles eliminate tariffs on 97.52% of its total imports from the EU (in value terms) over a period of 10 years, an exercise which started in 2013. In return, all exports originating from Seychelles is granted duty free and quota free access to the EU market. The agreement also provides for areas of cooperation where development can be supported. These are in: Fisheries, Agriculture, Trade Promotion, Infrastructure and Private Sector Development.

Useful link: <https://ec.europa.eu/trade/policy/countries-and-regions/regions/esa/>

2.5 UK ESA EPA

Following the exit of the UK from the European Union, a new Economic Partnership Agreement (EPA) between the United Kingdom (UK) and the ESA countries, which includes Seychelles, has been concluded. This agreement which came into application on the 1st January 2021, aims to ensure continuity of the trade relationship between the UK and the ESA countries.

Useful link: <https://www.gov.uk/government/collections/esa-uk-economic-partnership-agreement-epa--2>

2.6 The World Trade Organisation

Seychelles acceded to the WTO in April 2015 becoming the 161st member to join the Organisation. The accession concluded a process of negotiations that started in 1995, which was then put on hold and reinitiated in 2008.

WTO membership ensures that Seychelles will contribute to on-going multilateral negotiation processes to ensure that we can create more opportunities for wealth creation and prosperity while also defending the countries' approach to development.

Seychelles therefore, became party to the numerous agreements under the WTO framework in various areas such as goods, services, competition, intellectual property rights and trade facilitation, with the aim of bringing more discipline, predictability and transparency to the trade regime. This has brought about a more consultative approach to decision making and a conducive trade environment that promotes Seychelles' integration in the multilateral trading system.

Useful link: <https://www.wto.org/>

2.7 African Continental Free Trade Area

The African Continental Free Trade Area (AfCFTA) agreement was launched at the African Union (AU) Extraordinary Summit in Kigali, Rwanda in March 2018, where Seychelles and 43 other African countries signed the agreement establishing the AfCFTA. The agreement's main objective is to achieve a comprehensive and mutually beneficial trade agreement amongst member states of the AU, by creating a single continental market for goods and services, with free movements of business persons and investments. In particular, the agreement aims to progressively reduce and eventually eliminate customs duties on 97% of goods, resolve non-tariff barriers and provide a framework for services liberalisation across the continent.

The scope of the agreement covers Trade in Goods, Trade in Services, Investment, Dispute Settlement, Intellectual Property Rights and Competition Policy. It is to be noted there are outstanding issues, such as rules of origin, to be negotiated and agreed upon by signatories.

Useful link: <https://au.int/en/cfta>

For additional information in regards to the trade agreements that Seychelles is party to please contact the Trade Division of the Ministry of Finance, Economic Planning, and Trade.

Chapter 3: How to start a business activity involving imports

3.1 Who is allowed to import?

Subject to applicable customs laws and procedures and any other applicable law in place, both national and foreign individuals are allowed to import products into Seychelles.

3.2 Importing for commercial purposes/business activities

As it pertains to importing for commercial activities such as the sale of products through retail and wholesale services, applications for new investors are subject to the applicable Investment legislations, which currently is the Seychelles Investment Act, 2010 and its subsidiary regulations. The Regulations lists all the sectors that foreign investors may participate in and the sectors that are subject to market limitations. The sectors that are fully reserved for Seychellois investors only are listed in the Reserved Economic Activities Policy, April 2020, this can be found on:

www.investinseychelles.com/investors-guide/where-to-invest. Any other activities not included on either list are subjected to the applicable Government policy, such as the current Economic Needs Test policy.

3.3 What steps are needed to start a business?

Investors who wish to import products and engage in business activities in Seychelles must follow the steps that are listed below:

Register your business

You need to register your business with the appropriate authority which is the Office of the Registrar General.

This is done through the Registration Division located at Independence House, Victoria.

Email: regdiv@registry.gov.sc

Phone Number: 428 09 00

Register at the Seychelles Revenue Commission (SRC)

Apply for a Tax Identification Number (TIN) at the Seychelles Revenue Commission (SRC), Maison Collet, Victoria.

Email: registry@src.gov.sc

Phone Number: [4 293 737](tel:4293737)

Apply for a permit or license

In order for your business to be operational, you need to apply for your license or permit from the Seychelles Licensing Authority (SLA) located at Orion Mall, Victoria.

Email: enquiry@sla.sc

Phone Number: 4283400

Occupational Safety and Health Inspection

If your business consists of trading in goods such as food or chemical, that can put the life of the public and your employees at risk, an Occupational Safety and Health inspection needs to be carried out by the Health Department.

Chapter 4: Importing into Seychelles

Goods imported are entered into the ASYCUDA World system for either:

- Home consumption
- Warehousing
- Transshipment

All goods can be classified under the Harmonized System Nomenclature which is the basis for the classification of goods by importers, exporters, shipping companies and marine insurance companies. In Seychelles, it is published as Schedule 3 of the Customs Management (Tariff and

Classification of Goods) Regulations 2013 and is divided into 99 Chapters. The first 6 digits of the code are common to all countries that use it and the last 2 digits are allocated by Seychelles' policy makers.

The following taxes are applied on the customs value of the imported goods and collected at the point of entry by Customs Division on behalf of Seychelles Revenue Commission:

- Customs Duty
- Value Added Tax (VAT)
- Excise Tax

For example: cakes are classified under HS Code 1905.9030 and 25% Customs Duty and 15% VAT apply, no excise tax is applicable on cakes.

The value of imported goods is based on the purchase price adjusted to a Cost Insurance Freight (CIF) level. The purchase price is an open market price (or the fair market value), where the buyer and seller act independently without one party influencing the other.

Additionally, an Environmental Levy in the form of specific charge is also payable on the importation of the following goods:

- Motor Vehicles
- Plastic and pet bottle used for the packaging of beverages,
- Cans used for the packaging of beverages,
- Glass bottle for the packaging of alcoholic beverages
- Satellite dishes
- Refrigerant Gas and Equipment Levy

Chapter 5: Import Documentation

All goods imported into Seychelles have to pass through Customs procedures and the correct declarations have to be made to Customs. When making a declaration, the person must accept the responsibilities under the law for the accuracy of the given information, authenticity of the documents being provided and the observance of all the obligations necessary under the declared procedures.

The Bill of Entry must be submitted through a clearing agent (Customs Agents) or an authorised representative who has been licensed to capture information to be provided on a Bill of Entry. The importer must give all details of the goods imported such as the quantity, value and precise nature of the goods. The list of registered clearing agents is attached in the document or can be downloaded from the SRC website:

<https://www.src.gov.sc/pages/generalinfo/TaxAgentsDecember2021.pdf>

The following documents must also be submitted:

- Bill of Lading/Airway Bill
- Import Permit (if applicable)
- Commercial Invoices
- Packing list
- Receipt
- Health Certificate (if applicable)
- Phytosanitary Certificate (if applicable)
- Fumigation Certificate (if applicable)
- Insurance Certificate (if applicable)
- Ozone Form (if applicable)
- Bank transfer (if applicable)

Once the Bill of Entry is registered in the ASYCUDA World system, Customs will evaluate the Bill of Entry and provide information to Clearing Agents through the system, for example, on the status of the bill or when the Bill of Entry is ready for payment. It is the responsibility of the Clearing Agent or an authorised representative to provide the importer with the necessary information on the status of the Bill of Entry. Payment of the Bill of Entry can be done at Customs offices at the Seaport or Airport Cargo.

An import declaration is a statement which will also be required to be submitted to SRC through Customs, providing information about the imported goods. The information provided will be used to assess the goods for duty, taxes, levy and other charges. The import declaration will also be used to determine if any of the following will apply:

- VAT exemption
- Concessions
- Free trade agreements
- If import permits are required

Import declarations must be made by submitting the Bill of Entry electronically through the ASYCUDA World System with supporting documents.

The Bill of Entry is one of the major documents associated with import for customs clearance. It is a legal document under the Customs Management Act, 2011 that must be completed and registered to facilitate the clearance of goods at designated customs location.

It is very important to ensure that the correct model of the declaration is selected to ensure that the correct type of control and data of the ASYCUDA World System is made available. Bills of Entry are required for the following Models of Declaration:

Models of Declaration	
EX 1	Permanent Exportation
EX 2	Temporary Export
EX 3	Re-export
IM 4	Entry for home use/Ex-warehouse
IM 5	Temporary Importation
IM 6	Re-Importation
IM 7	Entry for warehousing
IM 8	Transshipment & Ship store procedures
SD 4	Simplified Declaration
IMP 4	Entry for home use – Preclearance/Prelodgement

When a consignment contains both commercial and personal goods, the importer will have to submit two declarations (IM4 and SD4).

Ensure before inserting any information in ASYCUDA World that all the required documents needed to complete the declaration are available. All the mandatory documents must be scanned and attached to the declaration.

The importers or the agents should prepare the Bill of Entry from the following documents:

- Original Invoice
- Packing List
- Bill of Lading or Airway Bill, and
- Insurance Certificate
- Import Permit (if applicable)
- Ozone form (if applicable)

Chapter 6: Importation of ‘Urgent Consignments’

6.1 Direct Delivery (Urgent Release)

Direct Delivery is a facility that has been put in place to expedite the clearance of certain goods as per the list below;

- Perishable – food
- Perishable – medicine
- Air Craft spares
- Ship spares
- Hazardous goods
- Human remain

- Currency or monetary instruments

Clearing Agents or authorized representatives must ensure that Bills of Entry submitted for Direct Delivery fall within the categories listed above.

It is a prerequisite to have a prepayment account when using the Direct Delivery facility. This will facilitate the automatic payment of duties and taxes after completing the process for urgent release.

In order to open a Prepayment Account with Customs Division, the applicant should liaise with the CVO unit to complete a prepayment Account form. Once the account is activated the Clearing Agent or the authorized representative can proceed to deposit money into the account.

Chapter 7: Importation of Used Personal and Household Effects Importation

Used personal/Household effects are goods which must have been in the possession of the importer and in use for a minimum period of one year prior to resuming residence to the country. These items are exempted from payment of duties and taxes. It is important that the importers meet the three requirements of **ownership, possession, and used**. For example, if they owned and possessed the goods without using them, the goods will be subject to regular taxes.

Used household effects are items that are normally required in the home in order to facilitate a comfortable living environment and exclude motor vehicles. It is therefore advisable to keep receipt of purchase of the goods, which should be produced when requested by Customs Officers. It should be noted that the Motor Vehicle Policy of the Department of Transport set the conditions for the importation of new and used motor vehicles and vehicle spare parts.

It is also important to note that there is a law that bans the importation of CFC gases R12/ R22 and regulates other refrigerant gasses. Importers are advised to consult the Ozone Unit of the Ministry of Environment, Energy and Climate Change prior to the importation of refrigerator and air-condition.

The following persons qualify for exemption on import taxes on Used Personal and Household Effect:

- Returning Resident (i.e. Citizen of Seychelles) (the goods should be in the citizen's possession and use for a continuous period of at least 12 months)
- Expatriate

- Returning Student / Graduate: (citizen, studying abroad for a continuous period of at least 12 months)
- Other Visitors / Passengers changing residence.

New Household items will be liable to applicable rate of duties and taxes. However, importers are entitled to a concession of SR 1000 per person on the value of the new household effect. This shall apply in the case of a passenger who is accepted by the Commissioner of Customs as transferring his place of residence from another country to Seychelles.

Documents needed for clearance of **Used Personal/Household Effects:**

- Unaccompanied personal effect statement form
- Bill of Entry (in duplicate)
- Invoice/Receipts
- Bill of Lading/Airway Bill
- Packing List/ List of goods in cargo
- Copy of passport of most recent entry into Seychelles
- Copy of passport of exit of 12 months or more from Seychelles
- Import permit (if applicable)
- Work Permit (if applicable)
- Ozone form (if applicable)
- Letter from organization to certify that the student/graduate was sent for studies or in cases whereby the student/graduate went to study on their own expenses, they must provide document(s) proving their attended institution of study (if applicable).

Chapter 8: Import Permit/Licensing System

Seychelles' trade policy allows for goods to be imported from any Customs Territory around the world as long as they are not prohibited under Seychelles' law. This is currently mandated under S.I. 41 of 2019 - Customs Management (Prohibited and Restricted Goods) Regulations 2019.

The importation of restricted items require an import permit granted by the designated Approval Authorities through the Import and Export Permit Unit of the Ministry of Finance, Economic Planning and Trade. The Unit acts as a one-stop shop for processing these applications and is a facilitator in the process of obtaining the permit. However, the decision to grant or reject an application lies with the relevant Ministries and Departments or Government Agencies.

Importation of goods on the restricted list must be accompanied by a valid import permit, whether the goods are for personal consumption or commercial distribution. In the case of commercial distribution, a person must have a business activity permit issued by the Seychelles Licensing

Authority. An Open Import Permit can be granted by the Import and Export Permit Unit to allow certain businesses to import on a regular basis.

Upon importation an importer is required to submit the following documents:

- Bill of Entry (3 copies);
- Certified true and accurate invoice from exporter (either individual or company);
- A valid import permit;
- Packing List;
- Bill of Lading or Airway Bill; and
- Sanitary or Phytosanitary Certificate (if required).

A sample import permit form is enclosed in Annex 2 of this document. In addition, a biosecurity permit is required for each consignment of plants, animals, fruits, vegetables, fish and meat, in accordance with S.I. 80 of 2019 of the Animal and Plant Biosecurity Act.

Chapter 9: List of products that require an Import Permit and their Procedures

The list below provides relevant details regarding products on the restricted list and the Authorities responsible for validating the import permit for each product. The application for import permit is submitted to the respective Authorities through the Import and Export Permit Unit, which is based within the Trade Department of the Ministry of Finance, Economic Planning and Trade.

It is to be noted that open import permits are granted on the condition that the specific products are purchased from the same origin and supplier.

1. Department of Agriculture

1.1 Live animals

Relevant information:

- i. Import permits for live animals on the restricted list are granted on a per consignment basis.
- ii. A per consignment biosecurity permit will be required for the importation of live animals
- iii. Each consignment must be accompanied by a valid phytosanitary certificate issued by a competent authority in the exporting country.

1.2 Meat and edible meat offal, fresh, frozen or chilled

Relevant information:

- i. Import permits for meat and meat products are granted for an open period of 1 year.

- ii. A per consignment biosecurity permit will be required for the importation of meat and meat products.
- iii. Each consignment must be accompanied by a valid phytosanitary certificate issued by a competent authority in the exporting country.

1.3 Fish and crustaceans, mollusc and other aquatic invertebrates, fresh, frozen or chilled

Relevant information:

- i. Import permits for fish and crustaceans, mollusc and other aquatic invertebrates, fresh, frozen or chilled on the restricted list are granted for an open period of 1 year.
- ii. Each consignment must be accompanied by a valid phytosanitary certificate issued by a competent authority in the exporting country.

1.4 Birds' eggs and other edible products of animal origin

Relevant information:

- i. Import permits for birds' eggs and other edible products of animal origin on the restricted list are granted for an open period of 1 year.
- ii. A per consignment biosecurity permit will be required for the importation of products of animal origin.
Each consignment must be accompanied by a valid phytosanitary certificate issued by a competent authority in the exporting country.

1.5 Animals and animal by-products not treated

Relevant information:

- i. Import permits for animal and animal by-products not treated on the restricted list are granted for an open period of 1 year.
- ii. A per consignment biosecurity permit will be required for the importation of products of animal origin.
- iii. Each consignment must be accompanied by a valid phytosanitary certificate issued by a competent authority in the exporting country.

1.6 Plant and plant products

Relevant information:

- i. Import permits for plant and plant products are granted for an open period of 1 year.
- ii. A per consignment biosecurity permit will be required for the importation of plants, and products of plant origin.
- iii. Each consignment must be accompanied by a valid phytosanitary certificate issued by a competent authority in the exporting country.

1.7 Edible vegetables

Relevant information:

- i. Import permits for edible vegetables on the restricted list are granted for an open period of 1 year.

- ii. A per consignment biosecurity permit will be required for the importation of vegetables.
- iii. Each consignment must be accompanied by a valid phytosanitary certificate issued by a competent authority in the exporting country.

1.8 Edible fruits

Relevant information:

- i. Import permits for edible fruits on the restricted list are granted for an open period of 1 year.
- ii. A per consignment biosecurity permit will be required for the importation of fruits.
- iii. Each consignment must be accompanied by a valid phytosanitary certificate issued by a competent authority in the exporting country.

1.9 Fresh Spices

Relevant information:

- i. Import permits for fresh spices on the restricted list are granted for an open period of 1 year.
- ii. A per consignment biosecurity permit will be required for the importation of fresh spices.
- iii. Each consignment must be accompanied by a valid phytosanitary certificate issued by a competent authority in the exporting country.

1.10 Wood treated and untreated biodegradable

Relevant information:

- i. Import permits for wood treated and untreated biodegradable on the restricted list are granted for an open period of 1 year.
- ii. Each consignment must be accompanied by a valid phytosanitary certificate issued by a competent authority in the exporting country.

1.11 Brooms consisting of twigs or other vegetable materials bound together , with or without handles

Relevant information:

- i. Import permits for brooms consisting of twigs or other vegetable materials bound together , with or without handles on the restricted list are granted for an open period of 1 year.
- ii. Each consignment must be accompanied by a valid phytosanitary certificate issued by a competent authority in the exporting country.

1.12 Fertilisers

Relevant information:

- i. Import permits for fertilisers are granted on a per consignment basis.

1.13 Organic fertilisers (growing media and compost)

Relevant information:

- i. Import permits for organic fertilisers are granted on a per consignment basis.

2. Department of Agriculture and Commissioner of Police

2.1 Fertilisers used as explosives

Relevant information:

- i. Import permits for fertilisers used as explosives on the restricted list are granted on a per consignment basis.

3. Department of Environment

3.1 Endangered species

Relevant information:

- i. Import permits for endangered species on the restricted list are granted on a per consignment basis.

3.2 Non-plastic straws

Relevant information:

- i. Import permits for non-plastic straws on the restricted list are granted on a per consignment basis.

3.3 Plastic utensils and polystyrene boxes

Relevant information:

- i. Import permits for non-plastic straws on the restricted list are granted on a per consignment basis.

3.4 Plastic bags

Relevant information:

- i. Import permits for plastic bags on the restricted list are granted on a per consignment basis.

3.5 Biodegradable plastic and other articles of biodegradable plastic

Relevant information:

- i. Import permits for biodegradable plastic and other articles of biodegradable plastic are granted on a per consignment basis.

4. Department of Climate Change

4.1 Hydrofluorocarbon (HFC) gas

Relevant information:

- i. Import permits for hydrofluorocarbon gas on the restricted list are granted on a per consignment basis.

4.2 HFC refrigerated and HFC dependent equipment

Relevant information:

- i. Import permits for HFC refrigerated and HFC dependent equipment on the restricted list are granted a per consignment basis.

5. Department of Environment and Ministry of Health

5.1 Dangerous chemicals and precursor chemicals

Relevant information:

- i. Import permits for dangerous chemicals and precursor chemicals on the restricted list are granted on a per consignment basis.

6. Ministry responsible for Finance and Trade

6.1 Frozen ice lollies containing alcohol

Relevant information:

- i. Import permits for frozen ice lollies containing alcohol on the restricted list are granted on a per consignment basis.

6.2 Alcoholic beverages

Relevant information:

- i. Import permits alcoholic beverages on the restricted list are granted on a per consignment basis.

6.3 Tobacco

Relevant information:

- i. Import permits for tobacco on the restricted list are granted on a per consignment basis

6.4 Mineral fuels, mineral oils and products of their distillations, bituminous substances; mineral waxes

Relevant information:

- i. Import permits for mineral fuels, mineral oils and products of their distillations, bituminous substances; mineral waxes on the restricted list are granted on a per consignment basis.

7. Department of Transport and the Ministry responsible for Finance and Trade

7.1 Second hand vehicles

Relevant information:

- i. Import permits for second hand vehicles on the restricted list are granted on a per consignment basis.

7.2 Reciprocating piston engine of kind used for the propulsion of vehicles of Chapter 87

Relevant information:

- i. Import permits for reciprocating piston engine of kind used for the propulsion of vehicles of Chapter 87 on the restricted list are granted on a per consignment basis.

7.3 Compression-ignition internal combustion piston engines (diesel or semi-diesel engines)

Relevant information:

- i. Import permits for compression-ignition internal combustion piston engines (diesel or semi-diesel engines) on the restricted list are granted on a per consignment basis.

7.4 Vehicles and Chassis/Bodies/spare parts

Relevant information:

- i. Import permits for vehicle and chassis/bodies/spare parts on the restricted list are granted on a per consignment basis.

8. Ministry responsible for Health

8.1 Pharmaceutical and Veterinary products

Relevant information:

- i. Import permits for pharmaceutical and veterinary products are granted on a per consignment basis.

8.2 Articles of cellulose fibre cement or the like

Relevant information:

- i. Import permits for articles of cellulose fibre cement or the like on the restricted list are granted on a per consignment basis.

8.3 Disinfectants (hand sanitisers)

Relevant information:

- i. Import permits for disinfectants (hand sanitisers) on the restricted list are granted on a per consignment basis.

8.4 Electronic cigarettes

Relevant information:

- i. Import permits for electronic cigarettes on the restricted list are granted on a per consignment basis.

9. Department of Information & Communications Technology

9.1 Radio communication equipment

Relevant information:

- i. Import permits for radio communication equipment on the restricted list are granted on a per consignment basis.

10. Seychelles Energy Commission

10.1 PVC insulated wires and Cables for fixed wiring

Relevant information:

- i. Import permits for PVC insulated wires and cables for fixed wiring on the restricted list are granted on a per consignment basis.

10.2 PVC insulated flexible cord for use with appliances and equipment intended for domestic, office and similar environments

Relevant information:

- i. Import permits for PVC insulated flexible cord for use with appliances and equipment intended for domestic, office and similar environments on the restricted list are granted on a per consignment basis.

11 Seychelles Bureau of Standards

11.1 Glass and glazed glass products for architectural use in buildings

Relevant information:

- i. Import permits for glass and glazed glass products for architectural use in buildings on the restricted list are granted on a per consignment basis.

11.2 Prefabricated building

Relevant information:

- i. Import permits for prefabricated building on the restricted list are granted on a per consignment basis.

12 Seychelles Civil Aviation Authority

12.1 Aircrafts

Relevant information:

- i. Import permits for aircrafts on the restricted list are granted on a per consignment basis.

13 Seychelles Maritime Safety Authority

13.1 Ships and vessels

Relevant information:

- i. Import permits for ships and vessels on the restricted list are granted on a per consignment basis.

14 Ministry responsible for Home Affairs & Commissioner of Police

14.1 Pyrotechnic products and blasting explosives

Relevant information:

- i. Import permits for pyrotechnic products and blasting explosives on the restricted list are granted on a per consignment basis.

14.2 Armoured fighting vehicles

Relevant information:

- i. Import permits for armoured fighting vehicles on the restricted list are granted on a per consignment basis.

14.3 Warships

Relevant information:

- i. Import permits for warships on the restricted list are granted on a per consignment basis.

14.4 Arms and ammunitions

Relevant information:

- i. Import permits for arms and ammunitions on the restricted list are granted on a per consignment basis.

14.5 Military uniform

Relevant information:

- i. Import permits for military uniform on the restricted list are granted on a per consignment basis.

14.6 Imitation/replica of firearms, ammunitions and guns

Relevant information:

- i. Import permits for imitation/replica of firearms, ammunitions and guns on the restricted list are granted on a per consignment basis.

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Annex 1: Contact information

Trade Department General Enquiry

Tel: (248) 43821 35

Email: enquirywto@finance.gov.sc

Customs General Enquiry

Tel: (248) 4293737

Email: customs@src.gov.sc

Seychelles Registrar

Independence House

1st Floor

Email: regdiv@registry.gov.sc

Phone Number: 428 09 00

Import and Export Permit Unit

Trade Department

Ministry of Finance, Economic Planning and Trade

Maison Esplanade

Victoria

Tel: 43821 43/ 61/ 62

Department of Health

Ministry of Health

Mt. Fleuri

Tel: [4388000](tel:4388000)

Department of Environment

Botanical Garden, Mont Fleuri

Tel: 4670500

Ministry of Internal Affairs

Botanical House, Mont Fleuri

Tel: 4286500

Commissioner of Police

Police Headquarters, Victoria

Tel: 4288000

Department of Information Technology

Caravelle House, Victoria

Tel: 4286609

Seychelles Civil Aviation Authority

Seychelles International Airport, Pointe Larue

Tel: 4384000

Seychelles Maritime Safety Authority

Trinity House, Victoria

Tel: 4224866

Department of Agriculture

Orion Mall Building, Palm Street

Victoria

Tel: 4324000

Road Transport Commission

Quadrant Building

Victoria

Tel: 4672400

Seychelles Chamber of Commerce and Industry

H.I.S House, Providence Industrial Estate, Mahe

P.O. Box 1399


Tel: 432-3812

Fax: 432-1422

Email: admin@scci.sc

Website: www.seychelles.net

Annex 2: Import permit sample form

 Republic of Seychelles Form AP (R3)		Application for IMPORT PERMIT			Page _____ of _____	Permit No. _____	
Importer Particulars 1. Name _____ 2. Address _____ BRN No. _____ 3. Licence No. _____ 4. Phone _____ 5. N.I.N / Passport No. _____ 6. Fax _____ 7. Contact Name _____ F-mail _____ 8. Freight type <input type="checkbox"/> Air <input type="checkbox"/> Sea			9. Expected Month of Arrival _____		Agent Contact Name _____ Contact Phone _____ Contact E-mail _____		
Supplier's particulars 10. Name _____ 11. Address _____ Fax No. _____ Phone _____ Country from which goods consigned _____ Signature of Applicant _____							
L	Description of Goods	HS Code	Total Quantity	No. of units per package	Total Value (Seychelles Ruppes)	State whether FOB, C&F, CIF	Country of Origin
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							
11.							
12.							

Annex 3: Registered Clearing Agents contact list

<p>Agent No: STA 1 Business Name: Barry R F Alton Type:Open Contact Name: Barry R F Alton</p> <p>Address: C/- Mr. Adalbert Desnousse, St Claire Building P.O.Box: Tel No: + 248 4321692</p>	<p>Agent No: STA 01/17 Business Name:P&W Associates Type: ContactName:Guybert Pragassen</p> <p>Address: Au Cap (La Plaine) P.O. Box: 14 Tel No: Mobile No: + 248 2510878 Email: guybert1947@gmail.com</p>	<p>Agent No: STA 2 Business Name: Nair & Company Type:Open ContactName:Mr. Nandakumar Nair</p> <p>Address: Rooms 202/204, Premier Building, Victoria P.O. Box: 239 Tel No: + 248 4322725 Email: nassociates@seychelles.net</p>
<p>Agent No: STA 3 Business Name: S & J Registrars (Pty) Ltd Type:Open ContactName: John Richardson Elizabeth Sinon Address: 2nd Floor, Allied Building, Francis Rachel Street, Victoria P.O. Box: 381 Tel No: + 248 4224245 Fax No: + 248 4224601 Email: john@halpernandwoolf.sc elizabeth@halpernandwoolf.sc</p>	<p>Agent No: STA 04/17 Business Name: Amri Services Ltd Type:Open Contact Name:Rubina Umarji Address: St. Louis, Victoria, Mahe P.O. Box: 287 Tel No: +248 4266606 Mobile No: + 248 2522335 Fax No: Email: amriservices@seychelles.net</p>	<p>Agent No: STA 6 Business Name: Pool & Patel Type:Open Contact Name:Mr. Bernard Pool Address: Maison La Rosiere, Victoria, Mahe, Seychelles P.O. Box: 117 Tel No: + 2484323201 Fax No: + 2484323518 Email:bpool@pnp.sc spatel@pnp.sc groberts@pnp.sc</p> <p>Website: www.poolandpatel.com</p>

<p>Agent No: STA 7 Business Name: Mr. Regis B Hoareau Type:Open Contact Name: Mr. Regis B Hoareau Address: Room 18, Ste.Claire Building, Victoria P.O. Box: 183 Tel No: +248 4 224189 Mobile No: +248 2517185 Fax No: 4224189 Email: rhoareau@hotmail.com</p>	<p>Agent No: STA 8 Business Name: Hipwaye & Associates Type:Open Contact Name: Mr. John Hipwaye Address: Room 38, Kingsgate House, Victoria, Mahe, Seychelles P.O. Box: 425 Tel No: + 248 4224748 MobileNo: Fax No: + 248 4224748 Email: hipwaye@seychelles.net johnatc@email.sc</p>	<p>Agent No: STA 9 Business Name: Paul R Sinon Type: Contact Name: Paul Raphael Sinon Address:Hermitage,Mahe P.O.Box: Tel No: +2484224828 Mobile No: Fax No: Email:</p>
<p>Agent No: STA 11 Business Name: Adalbert Desnousse Type: C Class Contact Name: Mr. Adalbert Desnousse Address: Ste. Claire Building, Victoria P.O.Box: Tel No: + 248 4321692 Fax No: 4321692 Email: sosaccounts@seychelles.net dbesnoussee@gmail.com</p>	<p>Agent No: STA 12/17 Business Name: CICIN Tax Agency Type: Contact Name: Cinthia Etheve Address:La Retraite,Mahe P.O.Box: Tel No: + 248 2727678 Mobile No: + 248 2823076 Fax No: Email: cinetheve@live.com</p>	<p>Agent No: STA 14/18 Business Name: LT Association Pty Ltd Type: Contact Name: Laurette Miller Address: Beau-Vallon P.O. Box: 1056 Tel No: Mobile No: +248 2726361 Email: ltmiller555@outlook.com</p>

<p>gent No: STA 15 Business Name: AJ's Registrars</p> <p>Type:open Contact Name: Mr. Anant Shah or Nazrah Ramdin Address: Victoria P.O. Box: 18 MobileNo: + 248 2612612 Fax No: 4612300 Email: ajshah@seychelles.net nazrah.ramdin@bdo.sc</p>	<p>Agent No: STA 16 Business Name: Atlas Agency</p> <p>Type: C Class Contact Name: Mr. Jean Guy Alphonse Address: P.O. Box: 749 Tel No: + 248 2765030 MobileNo: Fax No: Email:</p>	<p>Agent No: STA 16/18 Business Name: Denis Tambara & Associates</p> <p>Type: Contact Name: Denis Tambara</p> <p>Address: Belvedere Mobile No: +248 2534182 Email: dtambara@yahoo.com</p>
<p>Agent No: STA 17 Business Name: Ragaum Financial & Tax Consultancies</p> <p>Type:Open Contact Name: Narasimhan Ramani</p> <p>Address: Victoria, Mahe, Seychelles P.O. Box: 847 Tel No: Mobile No: + 248 2515959 Fax No:4323087 Email: ramco@seychelles.net</p>	<p>Agent No: STA 21 BusinessName: Southern Registrars</p> <p>Type:Open Contact Name: Mr. Wilfred Jackson</p> <p>Address: Providence P.O. Box: 455 Tel No: Mobile No: + 248 2530005 Fax No: Email: southernregistrar@gmail.com</p>	<p>Agent No: STA 21/18 Business Name: M Taxes (Pty) Ltd</p> <p>Type: Contact Name: Manikandan Sukumar Address: Beau-Belle, Mahe P.O. Box: 7030 Tel No: Mobile No: +248 2760897 Email: mtaxes.sey@gmail.com</p>
<p>Agent No: STA 22 Business Name: YMAssociates</p> <p>Type:Open Contact Name: Mr. Yenzie Maria</p> <p>Address: Suite B5, SENPA Building, Providence, Industrial Estate P.O. Box: 1320 Tel No: +248 4374002/ 4374200 Mobile No: + 248 2520488 Email: yassociates@seychelles.net</p>	<p>Agent No: STA 25/12 Business Name: MR RAMACHANDRAN CHETTY</p> <p>Type: Contact Name: Ramachandran Pillay Address: Petit Paris P.O. Box: Tel No: Mobile No: +248 2587779 Email: 777ramachettygmail.com</p>	<p>Agent No: STA 25/18 Business Name: Protax Agency Pty Ltd</p> <p>Type:Open Contact Name: Mr. Peter Rosélie</p> <p>Address: P.O. Box: 481 Tel No: + 248 4323330 Email: protax@seychelles.net</p>

<p>Agent No: STA 26 BusinessName:Universal Business Services Type:Open Contact Name: K. V Raja</p> <p>Address: P.O. Box: 1060 Tel No: + 248 4225619 Email: kvstech@gmail.com</p>	<p>Agent No: STA 27/18 Business Name: ASV Associates</p> <p>Type: Contact Name: Ms. Wilna Saunders Address: Beau-Vallon, Mahe P.O. Box: 5011 Tel No: Mobile No: +248 2615519 Email: wilna.asv@gmail.com</p>	<p>Agent No: STA 28 Business Name:MM Registrars (Pty) Ltd</p> <p>Type:Open Contact Name: Mrs.Meriline Mancienne Address: Room 2, Second Floor, Trinity House, Victoria P.O. Box: Tel No: + 248 4225739 MobileNo: +248 2516403 Fax No: + 248 4224650 Email: mmass@seychelles.net</p>
<p>Agent No: STA 29/18 Business Name: ACM & Associates</p> <p>Type:Open Contact Name: Mr. Jean -Marie Moutia Address: P.O. Box: 1289 Tel No: +248 4224691 Mobile No: + 248 2610123 Fax No: Email: acm@seychelles.sc gerry.acmaudit@seychelles.sc</p> <p>Website: www.acmfinancials.com</p>	<p>Agent No: STA 30 BusinessName:Advanced Business Solutions</p> <p>Type:Open Contact Name: Mr. Eddy Mancienne or Mr. Brian Loveday</p> <p>Address: Ma Joie, Mahe, Seychelles P.O. Box: 1018 Tel No: + 248 4321166 MobileNo: Fax No: 4322648 Email: abs@seychelles.net</p>	<p>Agent No: STA 33/19 Business Name: SKS Tax Services</p> <p>Type: ContactName: Manisha Kanbi Address:Providence,Oceanic Motors, 2nd Floor P.O. Box: 694 Tel No: Mobile No: +248 2628 707 Email: sks.management@outlook.com sks.manisha@outlook.com</p> <p>Website: www.sks.sc</p>

<p>Agent No: STA 34 Business Name: MJ Consultancy (Pty) Ltd Type:Open Contact Name: Malika Jivan</p> <p>Address: C/- Dr. Jivan Clinic, Jivan Complex, Mont Fleuri P.O.Box: Tel No: Mobile No: + 248 2610780 Email: malikajivan@email.sc</p>	<p>Agent No: STA 35 Business Name: Mr. Eric Ah-Weng Type: B Class Contact Name: Mr. Eric Ah- Weng</p> <p>Address: P.O. Box: 606 Mobile No: + 248 2520574</p>	<p>Agent No: STA 36 Business Name: Antao Associates Type:Open Contact Name: Mr. Arnaldo Luis Antao</p> <p>Address:L'Ilot, Glacis, Mahe P.O.Box: Tel No: + 248 2780400 Mobile No: + 248 2710058 Fax No: +248 4410902 Email: arnaldo.antaoyahoo.co.uk</p>
<p>Agent No: STA 37 Business Name: LSA Associates Type:Open Contact Name: Mr. Louis Shamhong Address: P.O. Box: 2013 Tel No: + 248 2714466</p>	<p>Agent No: STA 38/18 Business Name: S & N Associates Type:Open Contact Name: Ms. Fiona Cecilia Lagrenade Address: P.O. Box: 617 Tel No: + 248 4224906 MobileNo: +248 2575098 Fax No: + 248 4225289 Email: snass@seychelles.net</p>	<p>Agent No: STA 38/20 Business Name: Ally & Associates Type: Contact Name: Didier Ally Address: 3rd Floor Trinity House, Mahe, Seychelles P.O. Box: 1563 Tel No: +248 4225739 Mobile No: +248 2582180 Email: didier@ally.associates</p>

<p>Agent No: STA 39 BusinessName:Antoine Hipwaye</p> <p>Type: C Class Contact Name: Mr. Antoine Hipwaye</p> <p>Address:Room 38, Kingsgate House, Victoria P.O. Box: 425 Tel No: + 248 4224748 Mobile No: + 248 2710424 Fax No:4224748 Email: hipwaye@hotmail.com</p>	<p>Agent No: STA 40 Business Name: CPA Associates & Co</p> <p>Type: Contact Name: CPA Associates & Co</p> <p>Address: CaravelleHouse, Manglier Street, Victoria P.O. Box: 882 Tel No: + 248 4601188 MobileNo: Fax No: 4601189 Email: rhodes@seychelles.sc</p>	<p>Agent No: STA 42/18 Business Name: Jamar Investments Pty Ltd</p> <p>Type: ContactName:Jacquelin Dugasse</p> <p>Address: 2nd Floor, Olivier Maradan Building P.O. Box: 1544 Tel No: + 248 4374114 MobileNo: +248 2722463 Fax No: 2715463 Email: jamar@seychelles.sc</p>
<p>Agent No: STA 43/20 Business Name: BMK ASSOCIATES</p> <p>Type: Contact Name: Mrs. Poonkhotai Pillay</p> <p>Address: Victoria P.O. Box: 932 Tel No: +248 4373062 Mobile No: +248 2815029 Email: b.poonkhotai@bmkaccountants.com</p>	<p>Agent No: STA 44/18 Business Name: Ernest & Young (Seychelles)Limited</p> <p>Type: ContactName:Hansha Kistamash</p> <p>Address: Laximan House, Castor Road, English River, Mahe P.O. Box: 1289 Tel No: + 248 4224889 MobileNo: Fax No:4610122 Email: hansha.kistamah@mu.ey.com</p>	<p>Agent No: STA 45 Business Name: KMH Accounting Firm</p> <p>Type:Open Contact Name:Keven Hoareau</p> <p>Address: Belair, Curio Road Mobile No: + 248 2521965 Email: hoareauk@yahoo.com</p>

<p>Agent No: STA 46 Business Name: RM Registrars (Baker Tilly) Type: Contact Name: Rajesh Mathur</p> <p>Address: Room 202, Allied Plaza, Francis Rachel Street P.O. Box: 285 Tel No: + 248 4321306 Mobile No: + 248 2715121 Fax No: 4321307 Email: rajesh.m@bakertillyjfc.com</p>	<p>Agent No: STA 47 Business Name: RS Tax Consultancy Type: Open Contact Name: Rakesh Rai</p> <p>Address: P.O. Box: 215 Tel No: + 248 4380700 Mobile No: +248 2521230 Fax No: 4344560 Email: fc.allied@seychelles.net</p>	<p>Agent No: STA 48 Business Name: PHP Accounting & Tax Services Type: C Class Contact Name: Patrick Hedge Pierre</p> <p>Address: La Misère, Mahe P.O. Box: 439 Tel No: + 248 2813664 Mobile No: Fax No: Email: phepierre@gmail.com</p>
<p>Agent No: STA 49 Business Name: BGM Accountants Type: Contact Name: Brenda Morin</p> <p>Address: C/o Brenda Morin, Fair View Estate, La Misère Tel No: + 248 4374757 Mobile No: + 248 2514998 Fax No: 4374286 Email: brenda.morin@bgmaccountants.com</p>	<p>Agent No: STA 50 Business Name: Bernard Desnousse Type: Contact Name: Bernard Desnousse</p> <p>Address: La Rosiere, Mahe Tel No: + 248 2509773 Email: bdesnousse@gmail.com</p>	<p>Agent No: STA 51 Business Name: Virtual Financials Type: Contact Name: Mr. David Morema Obangi</p> <p>Address: Suite B8, first floor Orion Mall, Victoria P.O. Box: 136 Tel No: + 248 4321018 Mobile No: + 248 2525217 Fax No: Email: david@v-financials.com</p>
<p>Agent No: STA 60 Business Name: JP & Associate Type: Contact Name: Mr. Jean-Paul Rosine</p> <p>Address: Anse Royale Mobile No: + 248 2511737</p>	<p>Agent No: STA 61 Business Name: Sonny Laporte Type: Open Contact Name: Mr. Sonny Laporte</p> <p>Address: Victoria, Mahe P.O. Box: 11 Mobile No: + 248 2575730</p>	<p>Agent No: STA 81 Business Name: AXIS Consultancy Services Type: Open Contact Name: Brijesh Jivan</p> <p>Address: 4th floor, Premier Building, Victoria P.O. Box: 1441 Tel No: +248 4324405 Mobile No: +248 2529088 Email: brijesh@axiscapital.sc</p>

	<p>Email: sonnylaporte@yahoo.com</p>	
<p>Agent No: STA 83 Business Name: Rockie Thesee International</p> <p>Type: Contact Name: Rockie Edward Thesee</p> <p>Address: Corsaire area, Belombre P.O. Box: 328 Tel No: Mobile No: + 248 2568212 Fax No: 4225289 Email: eikcor@gmail.com</p>	<p>Agent No: STA 84 Business Name: Mitra Labrosse</p> <p>Type: Contact Name: Mitra Labrosse</p> <p>Address: Anse Royale P.O. Box: 3025 Tel No: + 248 2719871 Mobile No: + 248 2727292 Email: myjthera@yahoo.com</p>	<p>Agent No: STA 85 Business Name: Bhanderi & Co</p> <p>Type: Open Contact Name: Mr. Ashwin Ramji Bhanderi</p> <p>Address: Ocean Gate House, Room 13, Victoria, Mahe P.O. Box: 796 Tel No: + 248 4321710 Mobile No: + 248 2517225 Fax No: +248 4266524 Email: bhanderico@gmail.com Website: www.bhanderico.com</p>
<p>Agent No: STA 86 Business Name: Plus & Associates</p> <p>Type: Contact Name: Prichilla Uranie</p> <p>Address: P.O. Box: 849 Tel No: + 248 4610777 Mobile No: + 248 2534611 or +2482714778 Email: prich17@yahoo.com</p>	<p>Agent No: STA 87 Business Name: PRISM & ASSOCIATES (Pty) Ltd</p> <p>Type: Contact Name: Gerry Henri Daniel Address: Victoria P.O. Box: Tel No: +248 4346000 Mobile No: +248 2727749 Email: gerry@edenisland.sc Website:</p>	<p>Agent No: STA 88 Business Name: Maritz Consulting (Pty) Ltd</p> <p>Type: Contact Name: Johannes Maritz</p> <p>Address: Pellissier, 9322, RSA P.O. Box: 30435 hannes@maritzconsulting.co.za</p>
<p>Agent No: STA 51/21 Business Name: MME Professional Services</p> <p>Type: Contact Name: Marilyn Port-Louis</p> <p>Address: Victoria, Mahe P.O. Box: 201</p>		

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